

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JANUARY 4, 2016  
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The Board of Mayor and Alderman met in regular session on January 4, 2016 with Mayor McGaffee calling the meeting to order at 7:00 p.m. at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. After the Pledge to the Flag, Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson -here; John Ravnum-here; Phillip Waller-here.

Mayor McGaffee called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to approval of the bills. Chuck Coffey made a motion to pay the bills, with a second by Phillip Waller. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to the committee reports:

**Planning & Zoning**

Mayor McGaffee called for approval of the newly appointed members: David Evans and Joyce Waller. Susan Bain made a motion to approve the new appointees, with a second by Teresa Fuson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The members of the Planning & Zoning Commission are as follows: David Evans, Joyce Waller, Phyllis Hopson, James Thompson, Craig Callen, and John Ravnum.

**Finance**

The board members were given a copy of the Profit & Loss Budget vs Actual for the General Fund & Water and Wastewater Fund.

**Law and Order**

There was a break in at the Gap Tap and an attempted break in at Gertie's Commissary last month.

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**Historical**

At last month's meeting the Historical Zoning Commission approved the request submitted by Teresa Fuson, to replace her upstairs windows.

Mayor McGaffee called for approval of the newly appointed member: Cindy Evans. Jerry Hopson made a motion to approve the new appointee, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The members of the Historical Zoning Commission are as follows: Cindy Evans, Jerry Hopson, Kathy Maxwell, Tom Mackie, Steve Moore, John Ravnum and Douglas Fitts.

**Streets**

State representative Jerry Sexton met with the Mayor earlier today. They discussed the need for striping on South Cumberland Drive. Mayor McGaffee told him the town doesn't own that section of the road and he isn't sure who does. Several entities claim ownership. Representative Sexton asked that we send him an email and he would see what he could do.

**Parks and Recreation**

Berkau Park restrooms have been closed and winterized.

**Tourism/Events**

John Ravnum thanked all the businesses that participated in the open house last month.

Both the Victorian Christmas and the Polar Bear Dip was a huge success last month.

On April 9-11, 2016 Cumberland Gap National Historical Park will be hosting a ceremony for the Cumberland Gap, Kentucky Quarter Release Ceremony. Activities will take place at the National Park Visitor Center during those three days. There was some discussion about planning activities in town during that time.

Papa Chum's is planning to host a music event on April 16, 2016 to promote Records Store Day.

**Water**

The water loss went up from 53% in November to 62% in December.

**Sewer**

Someone contacted the town about buying some of the Koi fish at the sewer plant. Jesse Thompson explained that they are selling for \$25 to \$30 apiece on EBay. Mayor McGaffee said we would continue to pursue the issue.

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**Fire Department**

Fire Chief, Brandon Wilkinson, thanked everyone for the appreciation dinner that was held for the department last month. Several hours after the dinner, the department was called out for a structure fire in Tiprell. The incident is currently being investigated as arson.

The department is participating in the Tennessee Get Alarmed Program this year. The department has around 120 free fire alarms to install and plan to target the Tiprell area first.

The department plans to apply for the FEMA Grant again this year. According to Chief Wilkinson the previous fire chief didn't properly record the fires calls to the state making it look like the department wasn't active. He believes that may have contributed to the reason why the department was not funded.

The fire department meets every Wednesday at 6:30 pm. All meetings are open and all are welcome to attend.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

Last month Jim Estep emailed LMU's attorney concerning the \$18,000 the town received from FEMA. He has not received a response back at this time.

Mayor McGaffee called for OLD BUSINESS.

**Ordinance Number 17-2015- An Ordinance to Amend the Cumberland Gap Municipal Code, Title 14 Regarding Historic Zoning Regulations**

Jerry Hopson made a motion to approve Ordinance Number 17-2015 on second and final reading, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-abstain; Chuck Coffey-yes; Teresa Fuson-abstain; Jerry Hopson –yes; John Ravnum-abstain; Phillip Waller-yes. Mayor McGaffee broke the tie and voted yes.

**HOME Grant Program**

The town received funds to rehabilitate 10-15 homes in Cumberland Gap. At this time only 3 residents have applied. The grant administrators contacted the town and asked if we are aware of other potential applicants and if we wanted they could schedule another public meeting. It was decided to contact the grant administrators to schedule the public meeting.

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**Clean Tennessee Energy Grant**

The board was asked about the future plans for the fire department building and grant funds. The HVAC bids were rejected last month and natural gas was installed. Natural gas is sufficiently heating the building and the members say they don't need air conditioning. The board decided to wait until summer to see if air conditioning is needed. There is a possibility that one HVAC unit will be needed for air.

**Citizens Comments**

There was a question as to why the new Cumberland Gap Quarter has Kentucky instead of Tennessee. It may be due to the headquarters for the Cumberland Gap National Historical Park being in Kentucky. Unfortunately, Cumberland Gap had no input on the matter.

Mayor McGaffee called for NEW BUSINESS:

**Announcements**

Planning Meeting- Monday January 25, 2016 @6:00 pm

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by John Ravnum. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.