

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
FEBRUARY 6, 2023
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The Board of Mayor and Alderman met in regular session on February 6, 2023 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- here; Camille Hall- here; Bill Linn- absent; John Ravnum- here; Morgan Wheeler- here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to approve the minutes, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. John Ravnum made a motion to approve the financial report, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Teresa Fuson made a motion to pay the bills, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Planning and Zoning- The Planning and Zoning Commission meeting scheduled for earlier tonight was cancelled. The date for the next Planning and Zoning Commission meeting is March 6, 2023.

After each election the board must appoint a representative from it's membership to serve on the Planning and Zoning Commission. Said representative will automatically become a member of the Historic Zoning Commission.

Teresa Fuson made a motion to appoint John Ravnum, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- no; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Finance- There was nothing to report.

Law and Order- There was nothing to report.

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Historical – The Historic Zoning Commission scheduled for February 7, 2023 has been cancelled. The date for the next Historic Zoning Commission meeting March 7, 2023.

Streets- LMU had a water line break in front of the cabin on Brooklyn Street. Once the weather permits they plan to repair the damaged section of the street. They also plan to put a new section of line in as that area has frequent breaks. The work will take place before the town does milling and paving in the spring.

Parks and Recreation- There was nothing to report.

Tourism/Events- There was nothing to report.

Water- The water loss for the month of January was 13%, down from 21% in December.

Sewer – A dryer was just purchased in order to reduce the moisture out of the lines.

Fire Department- A budget amendment will be discussed later on the agenda.

There was a car fire in town a couple of weeks ago. The fire department responded quickly and the damage was limited to the vehicle.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

TN Downtown Grant Update- Guardians of the Gap- On behalf of the steering committee, Kimberly Kotlar gave the following update:
The grant contract has been signed and submitted to the state. Request for proposals have went out for marketing, branding, and website design. Kimberly asked for representatives from the board to assist on various projects of the grant. Several members volunteered.

Additional grants are being looked into, as this grant award has opened up additional opportunities.

Ordinance Number 7-2022- An Ordinance Levying Hotel/Motel Tax- This ordinance would levy a one percent (1%) tax upon the occupancy in any hotel or lodging, including short term rentals in town.

John Douglas made a motion to pass the ordinance on second and final reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

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Citizens Comments- At the Guardians of the Gap meeting on February 23, 2023, the Director of the Cumberland Trails Conference will do a presentation on the Cumberland Trails project.

Mayor Pucciarelli called for New Business:

Resolution No. 1-2023- Resolution to Apply for Federal Assistance

The town intends to apply for a grant, not to exceed \$50,000, from United States Department of Agriculture Rural Development (USDA RD) to purchase a public works vehicle.

John Douglas made a motion to approve the resolution, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Ordinance No. 1-2023- An Ordinance to Amend Fiscal Year 2022-2023 budget

The ordinance amends the budget to account for the \$22,222 donation the CGVFD received from the county.

John Ravnum made a motion to approve the ordinance, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Special Event Permit Application- Music festival/Trade Show

The special event application, was submitted by Danny Chumley/Papa Chum's Music & Rarities, and is scheduled for April 29, 2023.

Teresa Fuson made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Special Event Permit Application- Small Growers Farmers Market

The special event application, was submitted by Chelsea Voelker/Hillfolk, and is scheduled for the first Friday starting in June through October 2023.

John Ravnum made a motion to approve the special event application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

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Special Event Permit Application- Hank Fest: Centennial Celebration of Hank Williams Birth

The special event application, was submitted by Chelsea Voelker/Hillfolk, and is scheduled for September 16, 2023. Since the events coincides with the White Lighting Festival the date was changed to September 23, 2023.

John Ravnum made a motion to approve the special event application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Special Event Permit Application- Art and Wine Festival

The special event application, was submitted by James Thompson/Cumberland Gap Artist Co-op, and is scheduled for May 13, 2023.

John Ravnum made a motion to approve the special event application, with a second by Morgan Wheeler. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Special Event Permit Application- Harvest Moon Festival

The special event application, was submitted by James Thompson/Cumberland Gap Artist Co-op, and is scheduled for September 30, 2023.

Morgan Wheeler made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Special Event Permit Application- Victorian Christmas

The special event application, was submitted by James Thompson/Cumberland Gap Artist Co-op, and is scheduled for December 2, 2023.

Morgan Wheeler made a motion to approve the special event application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Short Term Vacation Rental Application-

The short term vacation rental application, was submitted by Virginia and Patrick Webb, for the property located at 148 Colwyn Ave. Mayor Pucciarelli stated that all required paperwork and fees were submitted so therefore the permit will be issued (the board was given a copy to review).

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Announcements- The following announcements were made:

Agenda Meeting – Monday February 27, 2023

Board of Mayor and Alderman meeting – Monday March 6, 2023.

Teresa Fuson made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas- yes; Teresa Fuson- yes; Camille Hall- yes; Bill Linn- absent; John Ravnum- yes; Morgan Wheeler- yes.

Mayor

Recorder