

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 7, 2015
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The Board of Mayor and Alderman met in regular session on December 7, 2015 with Mayor McGaffee calling the meeting to order at 7:00 p.m. at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. After the Pledge to the Flag, Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson -here; John Ravnum-here; Phillip Waller-here.

Mayor McGaffee called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to approval of the bills. Susan Bain made a motion to pay the bills and to withdraw \$4,350 from the money market to cover the shortfall in the general fund, with a second by Teresa Fuson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to the committee reports:

Planning & Zoning

Meetings will no longer be conducted monthly unless there are items to be discussed.

Finance

The board members were given a copy of the Profit & Loss Budget vs Actual for the General Fund & Water and Wastewater Fund.

Law and Order

A part time police officer was hired last month.

Historical

The next meeting of the Historic Zoning Commission will be on Monday December 14, 2016 at 6:00 pm. Teresa Fuson submitted a Certificate of Appropriateness to replace the upstairs windows on her building.

Streets

It is still unclear who owns the section of the road beside Holiday BP and who would be responsible for restriping the section. Mayor McGaffee says he thinks that either the

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National Park or LMU owns it. There was some discussion about methods of restriping the section. Mayor McGaffee will look into the issue further.

Parks and Recreation

Mayor McGaffee thanked the Artist Co-op for decorating Festival Park.

Tourism/Events

Upcoming events include:

John Ravnum thanked all those who helped organize the Victorian Christmas on December 5th. The event, which included Christmas Caroling and a Tree Lighting this year, was a big success.

VFD Potluck Dinner- December 9, 2015

A potluck dinner is being planned to show appreciation for the volunteer fire department. The dinner will take place at 6:30 pm on December 9, 2015 at the Convention Center.

Polar Bear Dip- January 1, 2016

The event will take place at noon at the Little Congress Bicycle Museum.

April 9-11, 2016

The National Park will be celebrating the issuing of the Cumberland Gap National Historical Park Quarter.

Water

The fire hydrants will be flushed on December 9th or 10th. The water loss went up from 47% in October to 53% in November.

One of the reasons the town was turned down for the Community Development Block Grant (CDBG) was because the cost per person was too high and lowering that would help with scoring. A meeting between the engineering firm and the Mayor is being scheduled to discuss how to lower the cost.

A public meeting to discuss the 2016 application will be held at 5:00 pm on December 14, 2015.

Sewer

The flow meter is showing an excessive amount of ground water coming into the sewer system. The entity has been made aware and is making plans to build a new line.

Fire Department

The fire department was turned down for the FEMA Grant. The large number of applications received and the finite amount of available funding resulted in many applications not being funded.

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OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor McGaffee called for OLD BUSINESS.

HVAC Unit Bids (Clean Tennessee Energy Grant for Fire Department)

Instead of installing 2 HVAC units in the fire department building, natural gas will be installed for heating both the bay area and the office. The possibility of installing a ductless air conditioning system for the office will be looked into.

Phillip Waller made a motion to reject the bids for the 2 HVAC units and to rebid for a different system, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance 15-2015- An Ordinance Amending the Cumberland Gap Municipal Code, Title 16 (Streets and Sidewalks)

Chuck Coffey made a motion to approve Ordinance 15-2015 on second and final reading, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance 16-2015- An Ordinance Amending the Cumberland Gap Municipal Code, Title 17 (Refuse and Trash Disposal)

Susan Bain made a motion to approve Ordinance 16-2015 on second and final reading, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments

Neal Pucciarelli explained the last time it rained water ran across the road into his driveway and carport. He questioned when the drain across the street was cleaned out last. Ray Paul said that he cleaned it out that same day.

The Cumberland Gap Health & Wellness Board has started publishing a monthly health newsletter. Copies will be available at town hall and at the post office.

Mayor McGaffee called for NEW BUSINESS:

Historic District Zone Design Guidelines

The Historic Zoning Commission has been working for several years amending and updating the guidelines. This document includes the history of the town and the historic

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district as where the following ordinance does not. This document will be given to those who wish to make improvements to their home inside the historic district.

Jerry Hopson made a motion to approve the Historic District Zone Design Guidelines, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson –yes; John Ravnum-abstain; Phillip Waller-yes.

Ordinance Number 17-2015- An Ordinance to Amend the Cumberland Gap Municipal Code, Title 14 Regarding Historic Zoning Regulations

This Ordinance is the same as the guidelines above except for the history of the town and the historic district.

This Ordinance will also remove duplications and contradictions, regarding the Historic District, among different code sections within Title 14.

Jerry Hopson made a motion to approve Ordinance Number 17-2015 on first reading, with a second by Phillip Waller. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- abstain; Jerry Hopson –yes; John Ravnum-abstain; Phillip Waller-yes.

Building Inspector

Individuals are being told they can contact another building inspector to conduct inspections for their projects. The State Fire Marshalls office, MTAS, and the town attorney were all consulted and confirmed that only the person hired and designated as the Cumberland Gap Building Inspector has the legal authority to conduct town inspections at construction sites and to issue building permits for the town.

Announcements

Planning Meeting- Monday December 28, 2015 @6:00 pm

Public Hearing for next CDBG application – December 14, 2015 @5:00 pm

Historical Zoning Commission Meeting- December 14, 2015 @6:00 pm

Town Hall will be closed on the following days:

Monday December 21st and will reopen on Monday December 28, 2015

Friday, January 1, 2016 (New Year's Day)

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.