

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
OCTOBER 3, 2022
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on October 3, 2022 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: John Douglas- here; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- here; Kathy Maxwell- here; John Ravnum- here.

Mayor Pucciarelli called for a motion to approve the minutes. Kathy Maxwell made a motion to approve the minutes, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Jerry Hopson made a motion to approve the financial report, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Jerry Hopson made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Planning and Zoning- At the planning and zoning commission meeting earlier tonight Ralph McClanahan and John Ravnum discussed the plans for property they may potentially sell.

The date for the next Planning and Zoning meeting is November 7, 2022.

Finance- There was nothing to report.

Law and Order- There was nothing to report.

Historical – The Historic Zoning Commission scheduled for tomorrow night (October 4, 2022) has been cancelled as there are no items on the agenda.

Due to Election Day, the date for the next Historic Zoning Commission meeting is Wednesday November 9, 2022.

Streets- Mayor Pucciarelli gave the following update:

- He is looking into purchasing reflective paint for the lines near the stop signs.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
OCTOBER 3, 2022
PAGE 2 OF 4

- The charging station now has a meter and the UT professor and students will be here tomorrow to conduct a study of the usage. The town has ordered signs and arrows directing users to the charging station.
- Another dead end sign for Colwyn has been ordered as the other one was placed near the dead end on Ashton.
- The town is still waiting on the milling and paving.

Parks and Recreation – There was nothing to report.

Tourism/Events- Upcoming Events include: October 8, 2022 LMU Homecoming; October 13-16, 2022- Airstream 2022; October 14, 2022- Genealogy Jamboree; October 15, 2022- Pumpkin Tasting; October 28-29, 2022 Pumpkin Lights; December 3, 2022 Victorian Christmas; December 10, 2022 Small Town Christmas and Parade.

Donations are needed for Halloween candy.

Water- The water loss for the month of September is 13%.

Sewer- Contractors made a service call to remove and repair the damage to one of the pumps, at the sewer plant, caused by clogged items.

Fire Department- There was nothing to report.

OSHA Safety Director- There was nothing to report.

Litigation- There was nothing to report.

Mayor Pucciarelli called for Old Business:

TN Downtown Grant Update- Guardians of the Gap- Amber Chadwell, on behalf of the Guardians of the Gap, was present to give an update on the TN Downtown Grant. Ms. Chadwell spoke about the two (of four) completed webinars. The main objective from the first one entitled “Organization” is the need for one part time staff member dedicated to the Main Street Program. The main objective from the second webinar entitled “Design” is how the town’s appearance is a crucial part of the economic health of the town.

A community appreciation dinner is scheduled for October 10, 2022 as a way to update the citizens and to recruit volunteers to assist with the project.

There will be a site visit at the end of October and an offsite workshop

Special Census- The special census count is seventy five percent (75%) complete. As of now the population is three hundred and two (302) with the possibility of gaining one

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
OCTOBER 3, 2022
PAGE 3 OF 4

hundred (100) more residents. The increased population will increase the state shared revenues by \$14,000 (the town lost \$30,000).

Citizens Comments- There was no citizen comments.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- MedWars

The special event application, MedWars, was submitted by Luke Bathhurst/LMU DCOM- Wilderness Medicine Club and is scheduled for November 12, 2022.

Jerry Hopson made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Resolution No. 3-2022- A Resolution to Select Administrations Services for TDEC ARPA Funds - This resolution selects Community Development Partners, LLC to assist in the administration of the American Rescue Plan Act (ARPA) and Tennessee Development of Environment and Conservation (TDEC) funds.

Jerry Hopson made a motion to approve the resolution, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Resolution No. 4-2022- A Resolution to Accepting the Appropriation from TDEC/ARPA Funds -This resolution accepts the appropriation from TDEC to be used for water and/or wastewater improvements.

Jerry Hopson made a motion to approve the resolution, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Special Event Permit Application- Pumpkin Carving

The special event application, Pumpkin Carving, was submitted by Grace Mahieu/Guardians of the Gap and is scheduled for October 27, 2022.

The pumpkins will be carved in Berkau Park but will be placed in Festival Park, to be included in Pumpkin Lights, once completed.

Jerry Hopson made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
OCTOBER 3, 2022
PAGE 4 OF 4

follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Special Event Permit Application- Community Huddle

The special event application, Pumpkin Carving, was submitted by Camille Hall/Guardians of the Gap and is scheduled for October 10, 2022.

The dinner is a way to show appreciation to residents of the Gap and will give the community a chance to voice their concerns and to learn about the Tennessee Downtown grant.

Kathy Maxwell made a motion to approve the special event application, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Special Event- Short Term Rental Application- 303 Colwyn Street

A Short Term Rental Application was submitted by Kelly Vankirk for 303 Colwyn Ave (the board was given a copy to review).

Mayor Pucciarelli stated that everything is in order and a permit will be issued.

Announcements- The following announcements were made:

Agenda meeting, October 24, 2022 @6:00 p.m.

Board of Mayor and Alderman meeting- Monday November 7, 2022.

Jerry Hopson made a motion to adjourn, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: John Douglas-yes; Teresa Fuson- absent; Joe Gill- absent; Jerry Hopson- yes; Kathy Maxwell- yes; John Ravnum- yes.

Mayor

Recorder