

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
OCTOBER 2, 2017  
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The Board of Mayor and Alderman met in regular session on October 2, 2017 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-yes.

Mayor Pucciarelli called for approval of the minutes. Susan Bain made a motion to the approve minutes, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Jerry Hopson made a motion to pay the bills, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

**Planning & Zoning**

The next Planning and Zoning Commission meeting will be on Thursday October 12, 2017 at 7:00 p.m. @ Town Hall.

**Finance**

The board reviewed the Profit and Loss Budget vs Actual report.

**Law and Order**

No citations has been written, as the judge and the officer is working together to set court dates.

**Historical**

The next Historic Zoning Commission meeting will be on Tuesday October 3, 2017 at 7:00 p.m. @ Town Hall.

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**Streets**

One quote has been obtained to repair the creek bank on Llewellyn. At least one more quote is needed before a decision can be made.

There were some concerns about the status of the drain repair in front of Angelo's. Mayor Pucciarelli said he would contact the contractor later this week.

**Parks and Recreation**

The tree removal in Festival Park should be completed tomorrow.

Mayor Pucciarelli asked that the board approve several repairs needed to Berkau Park. The roof needs repaired or replaced, gutters installed, both bathrooms need to be painted, bathroom doors repaired, and the toilets replaced. He recommends using the money from the scrap metal sales.

Jerry Hopson made a motion approving the repairs using the money from the scrap metal sales; in the event that it goes over that amount use what is necessary to complete the project. John Ravnum seconded that motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

**Tourism/Events**

Upcoming Events included:

October 14, 2017- Harvest Moon Fall Festival  
October 14, 2017- Cumberland Mountain Music Show

October 30- 31, 2017- Pumpkin Lights

Prizes this year include:

1st Place- \$75 + 1 hr. dance party from the Pineapple Tea Room  
2nd Place- \$50 + \$25 Gift certificate from Gap Creek Coffee House  
3rd Place- \$25 + large specialty pizza from Angelo's in the Gap

October 31, 2017- Trick or Treat 5-8 p.m.

December 2, 2017- Victorian Christmas

Father and Mother Christmas will be in town. The Artist Co-op will have other activities throughout the day.

A gentlemen came before the board to discuss his ideas for the Christmas Season. He would like permission for Santa Clause to come to town every Friday and Saturday evenings, December 8<sup>th</sup> through the 23<sup>rd</sup>. He also asked that the residents join in by decorating their homes and participating in "Light up the Gap". No action was taken as the details need to be discussed further at the next planning meeting.

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**Water**

A pre-construction meeting for the waterline project will take place on October 13<sup>th</sup> at 1:00 p.m. Construction should begin soon after.

**Sewer**

There was some discussion about purchasing a new generator for the sewer plant. It was explained that the item was not budgeted this fiscal year and there is no funds in the budget that would allow such purchase. Some argued that this could be considered an emergency purchase and there should be a way that such purchases could be made. The issue will be researched.

**Fire Department**

The fire department will be testing the emergency siren on October 16, 2017 from 12:00 p.m. – 2:00 p.m.

The department recently purchased some new gear. Half of that purchase will be covered by the Forestry grant the department received.

The department plans to host two (2) more fundraisers this year (one being the Crazy Aunt Sadie's in the spring).

**OSHA Safety Director**

There was nothing to report.

**Litigation**

As the town is in the process of entering litigation, the attorney advised the board not to discuss the matter publically or by using social media.

Mayor Pucciarelli called for Old Business:

**Ordinance to Amend the Code Relative to Open Containers of Alcoholic Beverages**

This ordinance defines the permitting process for special events as they relate to open containers. The ordinance is still being discussed so no action was taken.

**Ordinance No. 7-2017- An Ordinance Amending Ordinance No. 6-2016 Relative to Alcoholic Beverages**

This ordinance amends Ordinance No. 6-2016 in order to include the new zone C-1A.

Jerry Hopson made a motion to approve Ordinance 7-2017 (on second and final reading), with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli called for Citizen Comments:

There were no citizen's comments.

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Mayor Pucciarelli called for New Business:

**Ordinance No. 8-2017- An Ordinance to Amend Title 15 Chapter 5**

This ordinance amends Title 14, Chapter 5 by allowing commercial buildings in the C-1 zone to have apartments upstairs.

The Planning and Zoning Committee approved the ordinance at the last meeting so the ordinance was sent to the Board of Mayor and Alderman. At the planning meeting last week, there were some concerns about the wording of the ordinance, so therefore, the ordinance will be sent back to the Planning and Zoning Committee and possibly the Historic Zoning Committee.

**Ordinance No. 9-2017—An Ordinance to Amend the FY 2017-2018 Budget**

Claiborne County was awarded a grant to develop a 10-year Park and Recreation Comprehensive Master Plan. Each of the four (4) municipalities in the county have committed to provide matching funds in the amount of \$3,000 each. This ordinance amends the FY 2017-2018 budget to include that amount.

Chuck Coffey made a motion to approve Ordinance No. 9-2017, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-no; Phillip Waller-yes.

**Special Event Permit Application- Wilderness Fun Run Relay**

A LMU veterinary student submitted a special event application for a relay race to take place on October 21, 2017. The race, a total of 12.4 miles, will begin at the Kaitlyn Devries Memorial Dog Park and end at the Debusk Veterinary Teaching Center in Virginia.

Chuck Coffey made a motion to approve the special event application for the Wilderness Fun Run Relay, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum yes; Phillip Waller-yes.

**Ordinance 10-2017—An Ordinance to Amend FY 2017-2018 Budget**

This ordinance amends the FY2017-2018 budget by increasing fire department revenues and expenses.

John Ravnum made a motion to approve Ordinance No. 10-2017, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

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**Announcements**

Planning meeting- Monday October 30, 2017@6:00 p.m.

Town Hall will be closed on Friday, October 13, 2017.

With no other business to come before the board, Chuck Coffey made a motion to adjourn, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.