

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
NOVEMBER 7, 2016  
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The Board of Mayor and Alderman met in regular session on November 7, 2016 with Mayor McGaffee calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson -here; John Ravnum-here; Phillip Waller-here.

Mayor McGaffee called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Teresa Fuson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to approval of the bills. Chuck Coffey made a motion to pay the bills, and withdraw \$2,200 from the money market to cover the shortfall in the general fund. Teresa Fuson seconded the motion. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to the committee reports:

**Planning & Zoning**

There was nothing to report.

**Finance**

There was nothing to report.

**Law and Order**

There was nothing to report.

**Historical**

The Historical Zoning Commission will meet on November 8<sup>th</sup> to discuss the building constructed at 601 Pennlyn Street.

**Streets**

There was nothing to report.

**Parks and Recreation**

The restrooms at Berkau Park will be closed for the winter after the Victorian Christmas event that will take place on December 3, 2016.

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**Tourism/Events**

Upcoming Events included:

November 12, 2016 - Cumberland Mountain Music Show

December 3, 2016- Victorian Christmas

Father and Mother Christmas will be visiting with the children from 10-3 pm at the house located at 511 Colwyn Ave. Starting at 4:00 pm Father and Mother Christmas will be in Festival Park for cookies, reading of the Christmas story, caroling, and tree lighting.

Residents are encouraged to decorate their homes. There will be a prize of \$100 for the best decorated and lighted home.

**Water**

Water loss went down from 29% in September to 25% in October.

The town's 2016 Community Development Block Grant (CDBG) application was approved in the amount of \$168,000 for the water system rehabilitation phase II project.

**Sewer**

A letter was sent to Lincoln Memorial University last month addressing the lack of progress on their sewer line repair.

**Fire Department**

A pet friendly water fountain has been ordered for the dog park.

Kaitlyn DeVries, a veterinary student at LMU, was killed in a car crash last week. The CGVFD wishes to honor the family by renaming the dog park, Kaitlyn DeVries Memorial Off-Leash Dog Park. Susan Bain made a motion to approve the name change, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor McGaffee called for OLD BUSINESS.

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**Ordinance Number 4-2016- An Ordinance to Amend the Municipal Code Relative to Open Containers of Alcoholic Beverages and Special Event Permits – (Second Reading)**

There are still some concerns about the following wording:

*An ABC wine license permittee who is hosting a wine tasting event in Festival Park only, pursuant to a special event permit issued by the Town.*

Some feel that is not specific enough and would allow anyone to come in and host and event.

The board has two options tonight: (1) vote down this ordinance and start over by writing a new ordinance; (2) table this ordinance upon further review and amendments.

Minor changes are allowed between readings. A new ordinance will have to be drafted for any major changes.

Chuck Coffey made a motion to table the ordinance upon further review, with a second by John Ravnum. On voice call vote all voted “aye”.

**Citizens Comments**

Lynn Evans spoke about the hayride she hosted around Halloween. The event was a huge success and attracted many people who had never been here before. She felt it was a great marketing tool for Cumberland Gap.

Mayor McGaffee called for NEW BUSINESS:

**Ordinance Number 6-2016- An Ordinance to Amend the Code Relative to Alcoholic Beverages (Title 8) (First Reading)**

Jerry Hopson made a motion to table the ordinance upon further review, with a second by John Ravnum. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

**Special Event Application- Victorian Christmas**

Susan Bain made a motion to approve the application, the town to sponsor the event, and to appoint Cora Pat Howard as organizer of the event, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

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A business owner spoke up about the past due water bill notice that was placed on her door. She felt that was inappropriate and should be handled another way.

Mayor McGaffee replied by saying that no notice is required. Everybody knows that the bills are due by the 20<sup>th</sup> and if not paid by a certain date the water is subjected to be turned off. There will be no more notices mailed (or posted), according to Mayor McGaffee.

**Announcements**

Election Day-Vote at Town Hall on Tuesday November 8, 2016 8:00 am – 8:00 pm

Planning Meeting- Monday November 28, 2016 @6:00 pm

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.