

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MARCH 6, 2017
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The Board of Mayor and Alderman met in regular session on March 6, 2017 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for approval of the minutes. Chuck Coffey made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

The mayor skipped to Item 1 under New Business:

Audit Report

Richard Hill presented the audit report for fiscal year ending June 30, 2016. In compliance with the new state law, the water/sewer activities was in a separate fund. The general fund had \$13, 794 more revenue than expenditures, while the Drug Fund had \$160.00 more expenditures than revenue. The water/sewer fund had \$47,691 more expenditures than revenue. According to the new state law the water/sewer fund cannot lose money two consecutive years. If the fund shows a loss two consecutive years the utility will be referred to the Water and Wastewater Finance board and they will review expenditures and rates. The utility must include depreciation as an expense. The money is budgeted but it is not something that you write a check for. You must have the revenue to cover that expense and that is where raising rates come in. Expenditures vary from year to year so therefore rates do not have to be raised based on this audit. City Recorder, Linda Moyers, reported that so far this fiscal year the fund is not showing a loss.

There was only one audit finding (the same as previous years): segregation of duties.

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Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

The next Planning and Zoning Commission meeting will be on Thursday March 9, 2017 at 7:00 p.m. @ Town Hall.

Finance

A proposal for the 2017- 2018 fiscal year budget for the water/sewer fund should be ready for the board to review at the next planning meeting.

Law and Order

The town turned off the water and installed a lock on one of the water meters last week. The lock was cut and the water turned back on. The town filed a complaint with the sheriff's department.

The Gap Creek Coffee House was vandalized Thursday night.

Historical

The Historic Zoning Commission will meet on Tuesday, March 7, 2017 at 7:00 p.m. at Town Hall.

Streets

Dennis Earls submitted a quote, totaling \$3,650, for the following repairs: sidewalk-ramp in front of Angelo's; grate at Angelo's; grate on Pinnacle Alley; grate on Lynn Ave.; grates at Cumberland Hotel. He will furnish the materials, with the exception of the grates, and the town will furnish the backhoe and gravel.

The quote did not include repairing the drain at John Douglas's driveway. That repair will be done by Ray Paul and Jesse Thompson.

Chuck Coffey made a motion to approve the quote submitted by Dennis Earls, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Parks and Recreation

The county was awarded a health grant to be divided between each of the municipalities. Outdoor exercise equipment is being discussed as a possible purchase with the grant funds.

Tourism/Events

Upcoming Events included:

Genealogy Jamboree- June 8-10, 2017

White Lightning Trail Festival- June 23-24, 2017

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There are several special event applications that will be discussed under new business.

The special event application for the Art Extravaganza, under new business, was discussed at this time because the representative present had another appointment. The event is scheduled for June 3, 2017 from 10:00 a.m. to 8:00 p.m. The event will include art and craft exhibits, music, and wine tasting (which will be set up on private property). The goal is to include all merchants in town instead of bringing in outside vendors/exhibitors. There will be an admission charge for the wine tasting, but that will be up to the wineries to set the admission fee.

Chuck Coffey made a motion to approve the special event application, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-abstain (he is a member of the Artist Co-op); Phillip Waller-yes.

Water

The master water meter is not working at this time. Parts have been ordered and will be installed when received.

A new emergency water plan was drafted per state regulations. The plan includes chain of command in case of emergency. At least three of those people are required to keep a copy at home.

Sewer

The wastewater facility was inspected by the state last month and scored 100%.

Fire Department

The department is participating in several training activities in conjunction with the county. The dedication for the renaming of the dog park was held on February 15, 2017. The park is now the Kaitlyn DeVries Memorial Off- Leash Dog Park.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor Pucciarelli called for OLD BUSINESS.

Ordinance 6-2016- An Ordinance to Amend the Code Book Relative to Alcoholic Beverages Title 8

The board reviewed the ordinance at the planning meeting. Several changes were discussed. The changes were made to the ordinance and the board was presented with a copy of all the changes discussed.

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Chuck Coffey made a motion to approve Ordinance 6-2016 on first reading, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli called for Citizens Comments:

Steve Clouse spoke up concerning his building at 601 Pennlyn Street. He explained that he was issued a building permit then a stop work order. There have been multiple Historical Zoning Commission meetings, discussions, and controversy concerning the building for about 4 months. Mr. Clouse asked if there was anything the Board of Mayor and Alderman could do to help resolve the issue and lift the stop work order. Mayor Pucciarelli told Mr. Clouse that the Historic Zoning Commission is the only one who can make the decision. Several options will be discussed at the HZC meeting tomorrow night, such as issuing an order for demolition or taking legal action.

The new owners of the Olde Mill Bed and Breakfast introduced themselves. The board welcomed them to Cumberland Gap.

Kathy Maxwell spoke up concerning the complaint that was made against her dogs. She explained on the day in question she inadvertently left the door open to her sun deck while she left to run errands. When she came back she realized that two of the dogs had went out on the deck and the door closed them out. Someone spoke up on her behalf and told the board he walked his dogs passed the house on the day in question causing Ms. Maxwell's dogs to bark louder. He also stated he was asked to pause while someone videoed the exchange and stopped once he walked past the house.

Mayor Pucciarelli called for New Business:

Memorandum of Understanding (MOU) Between the Town of Cumberland Gap/CGVFD and LMU-CVM Student Government Association

This agreement establishes requirements, operating standards and expectations for LMU-CVA SCA at the Cumberland Gap Off-Leash Dog Park.

There was some concerns regarding the below statement: "One event to raise money for Cumberland Gap Off-Leash Dog Park may be held each quarter in the dog park without going through city planning or other procedures". Mayor Pucciarelli stated that the board should be notified in order to inform the residents on that street. Chief Wilkinson stated that not all fundraisers would be held in the park. The wording will be changed to say the board will be notified of fundraisers.

Susan Bain made a motion to approve the MOU with the above change, with a second by Teresa Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

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Special Event Application – Harvest Moon Art Fest

There was two dates on the application- October 7th or October 14th. The representative from the Artist Co-op was no longer present to answer the questions. The application will be discussed at the next meeting.

Special Event Application – 5 K Race for School Health

The 5k, scheduled for May 13, 2017, will be on the walking trail from the Iron Furnace to Ellen Meyers School. Another group will be walking from the Iron Furnace to Gap Cave. The town can only approve the activities taking place on town property, the organizer will have to contact the park to get approval for the rest.

Jerry Hopson made a motion to approve the special event application for the 5K race, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application – Latin American Festival

The Latin American Festival, scheduled for April 22, 2017, will include vendors & representatives from various countries in Latin America. There will be authentic food, crafts, dance demonstrations, and music. The town can only approve the activities taking place on town property, the organizer will have to contact the other owners to get approval for the rest.

Chuck Coffey made a motion to approve the special event application for the Latin American Festival, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application – Music/Concert

The concert, scheduled for May 27, 2017, will include the Maggie Valley Band and other local musicians. They propose to block off Festival Park and charge an admission fee of \$5-\$7.00. Food will be provided by the local restaurants.

Chuck Coffey made a motion to approve the special event application for the concert, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-abstain (he is the landlord of the organizers, Papa Chums); Phillip Waller-yes.

Announcements

Planning Meeting- Monday March 27, 2017 @6:00 pm

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board

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members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson –absent; John Ravnum-yes; Phillip Waller-yes.