

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
MARCH 2, 2020
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The Board of Mayor and Alderman met in regular session on March 2, 2020, with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- here; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Phillip Waller made a motion to approve the financial report, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning- The committee met prior to the BMA meeting and discussed the ordinance drafted for the short term rental restriction.

The next meeting will be on Monday April 6, 2020 @6:00 p.m.

Finance-The recorder reported that she hopes to have a draft of the water/sewer fund FY 2020-2021 budget ready for review at the March 30, 2020 planning meeting.

Law and Order- There were three citations written last month, two were paid in advance while the other opted to go to traffic school.

Historical – The petition for contempt, for 601 Pennlyn, has been filed. The owner has thirty days to answer and a trial date will be set sometime in April.

The next meeting will be on Tuesday March 3, 2020 @7:00 p.m.

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Streets- Rip Rap rock was placed around a couple of the bridges in town in order to repair the erosion the water has caused.

Parks and Recreation – The quarterly meeting of the Parks and Recreation Advisory Board will be held at 6:00 p.m. on March 30, 2020.

The members of the Advisory Board are the same as the Board of Mayor and Alderman.

Tourism/Events- Upcoming Events include:

Last Saturday in April- April 25, 2020 (pending application approval)

Art & Wine Festival- June 13, 2020 (pending application approval)

Farm to Fork Dinner- June 20, 2020 (pending application approval)

Mountain Fiesta and Antique Festival April 25-25, 2020 (pending application)

Water- The water loss for the month of February was 43%. Jesse and Michael will check for possible leaks on Wednesday.

The Corps of Engineers had a preliminary team in town last week taking pictures. Another team is scheduled to return this week.

Mayor Pucciarelli has spoken with a representative at the railroad about the water issues and was told it was a bridge problem and not a track problem.

Sewer- The manhole repair should begin soon. The contractor has a personal issue he needs to take care of before he can perform the work.

A notice was sent out to all residents asking them to please not flush anything but toilet paper as the other items are causing problems at the WWTP.

The new pump at the WWTP was installed earlier in the month.

Fire Department- The fire department will be hosting a fundraiser at Angelo's in the Gap on March 9, 2020, starting at 6 pm and ending at 11 pm.

The department has updated there Standard Operating Guidelines. A resolution adopting that update will be discussed under New Business.

Nine new members was recently trained by department member and certified training instructor, Sam McMurray.

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Several members of the department will be meeting at Town Hall on Friday to discuss the FY 2020-2021 budget for the fire department.

OSHA Safety Director- A Tennessee OSHA inspector conducted a site visit on February 25, 2020.

Litigation- The issue with 601 Pennlyn was already discussed under Historical.

Mayor Pucciarelli called for Old Business:

Cumberland Gap Commons Update (Estep Property) - The design firm and architect will be at the March 30, 2020 planning meeting to answer any questions regarding the plans.

Citizens Comments- There were no citizen's comments.

Mayor Pucciarelli called for New Business:
There was no new business.

Resolution No. 1-2020- A Resolution to Establish Standard Operating Guidelines for the CCVFD

John Douglas made a motion to approve the resolution, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum- yes; Phillip Waller-yes.

Raise Special Event Permit Application Fee

Mayor Pucciarelli recommended raising the special event permit application fee from five dollars (\$5.00) to twenty- five dollars (\$25.00).

An ordinance will have to be passed in order to make the change.

Kathy Maxwell made a motion to approve the increase, pending ordinance approval, with a second by John Douglas. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

Special Event Permit Application-Last Saturday in April

The application was submitted by Joe Wolfenbarger and is scheduled to take place on April 25, 2020. The application was complete and all information submitted.

John Ravnum made a motion to approve to the special event permit application, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

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Special Event Permit Application-Art & Wine Festival

The application was submitted by the Cumberland Gap Artist Co-op and is scheduled to take place on June 13, 2020. The application was complete except for “Proof of Special Event Liquor/Wine License”.

John Ravnum made a motion to approve the special event permit application, pending proof of the necessary permits obtained from the Alcoholic Beverage Commission (ABC), with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

Cora Pat Howard reported that she has spoken with the sheriff’s department and made arrangements for law enforcement during the event.

Mayor Pucciarelli reminded Ms. Howard of the requirement to mark off a designated area for the alcoholic beverages and the posting of the signs that read “No Alcohol Beyond this Point”.

Special Event Permit Application-Farm to Fork Dinner

The application was submitted by the Cumberland Gap Artist Co-op and is scheduled to take place on June 20, 2020. The application was complete except for “Proof of Special Event Liquor/Wine License”.

John Ravnum made a motion to approve the special event permit application, pending proof of the necessary permits obtained from the Alcoholic Beverage Commission (ABC), with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes

Announcements

The presidential primary will take place tomorrow from 8 am to 8 pm. Town Hall will be open only as a voting place.

Town Hall will be closed Wednesday, March 11th- Friday March, 13, 2020.

Agenda meeting- Monday March 30, 2020@ 6:00 p.m.

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes