

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JUNE 6, 2016  
PAGE 1 OF 5

The Board of Mayor and Alderman met in regular session on June 6, 2016 with Mayor McGaffee calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson -here; John Ravnum-here; Phillip Waller-here.

Mayor McGaffee called for approval of the minutes. Susan Bain made a motion to the approve minutes, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to approval of the bills. Chuck Coffey made a motion to pay the bills, with a second by Phillip Waller. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The recorder provided each board member with a copy of all the invoices to be paid. Mayor McGaffee said that was not necessary but a copy should be submitted to the finance chairman for approval.

Mayor McGaffee directed the meeting to the committee reports:

**Planning & Zoning**

There was nothing to report.

**Finance**

There was nothing to report.

**Law and Order**

There was nothing to report.

**Historical**

There was nothing to report.

**Streets**

There was nothing to report.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JUNE 6, 2016  
PAGE 2 OF 5

**Parks and Recreation**

There was nothing to report.

**Tourism/Events**

Upcoming Events included:

June 9- 11, 2016- Genealogy Jamboree

June 18, 2016- Go Ye Therefore 5K Walk Run

June 18, 2016- Cumberland Mountain Music Show

**Water**

The water loss went down from 41% in April to 26% in May.

**Sewer**

Over the weekend, lightning hit the control boxes to the Dissolved Oxygen (DO) Electrode system. All the probes, monitors and controls panels connected to the boxes were affected. A claim has been submitted to the insurance.

**Fire Department**

There was nothing to report.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor McGaffee called for OLD BUSINESS.

**Dog Park Proposal**

The board reviewed the proposal for a dog park submitted by the Volunteer Fire Department. According to the fire chief, Brandon Wilkinson, the legal definition of "Dog Park" is a fenced in area consisting of one (1) acre or more. The town owned property on Roslyn is the only available land that would meet that acreage.

Plans include constructing a 6ft chain-link fence with double- gated entry, shrubs to hide the fence, and signs that specify park hours and rules.

The attorney stated that the dog park complies with the ordinances and assists in avoiding dogs running at large. A question was asked if there would be any liability issues if the town wanted to dissolve the dog park. The attorney answered by saying it depends if there is any written agreements or lease for a term, then they city may be bound to the

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JUNE 6, 2016  
PAGE 3 OF 5

specified terms. But if you are just granting use of the property it's just like any other tenant and they are entitled to thirty (30) days' notice.

Kathy Matthews, a resident on Roslyn, spoke on behalf of the Roslyn neighbors. They do not want the dog park across from them. They don't understand why it cannot be put on LMU property since it will be used mainly by LMU students. They feel it is being forced on the neighborhood and would invade their privacy.

Although the volunteer fire department consist mainly of LMU students, Chief Wilkinson stated the proposal was being submitted as volunteers with the Cumberland Gap Volunteer Fire Department (not as LMU students), because they feel it would be for the betterment of the town. He explained that nationwide volunteer service organizations, such as volunteer fire departments, are having issues with recruitment, retention and morale (especially those that have low call volume). He explained that it is difficult to recruit new members when all you do is train for a fire that never comes. The dog park would be a community service project that would allow the opportunity to recruit new members who may not want to be firefighters but want to help and support the fire department and their community.

Someone else spoke up saying LMU students would not be the only ones to use the dog park. Since there is not a dog park anywhere else in the county she feels others would bring their dog to the park. It would be a way for dogs, and their owners, to meet and socialize with others.

Chuck Coffey made a motion to allow the dog park, with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-abstain; Phillip Waller-no. The board was under the understanding that the motion failed because a majority of the council did not vote yes (or 4 yes votes).

A second motion was made by Chuck Coffey approving the idea of a dog park, subject to approval of the Memorandum of Understanding, between the Town and the Volunteer Fire Department. Jerry Hopson seconded the motion. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-no.

The Memorandum of Understanding, which will describe the upkeep, installation, and terms of the dog park, will be submitted to the board and must be approved before the dog park is constructed.

It was later determined that the first motion did pass because the majority present voted yes.

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JUNE 6, 2016  
PAGE 4 OF 5

**Citizens Comments**

Katrina Massengill spoke concerning the White Lighting Trail Festival that took place over the weekend. She felt that the event was not well advertised or well attended. She asked if the board wanted to continue the event next year. Mayor McGaffee clarified that Claiborne County Tourism sponsored and organized the event and the town had no part in it except allowing them to hold the event in town. Mayor McGaffee explained there were several changes to the administration at the chamber office throughout the year and several others are resigning in the near future. He plans to meet with them and discuss the plans for next year's event.

Katrina also spoke about an event she wants to host on October 8, 2016. Events would include a 5k run for vets, bike run for Secret Santa, Chili and Corn Bread Cook-off, Fall pageant for all ages (Prizes for best coveralls, talent, silly dance), classic cars, quilt show, best beard contest, kids area, best homemade Halloween Contest, street dance, music, and ghost ride/walk. A special events application form was submitted during the meeting, but was not on the agenda. The application will be reviewed at the next planning meeting and voted on at the July meeting.

She also spoke of several fundraising ideas (such as raffles for Daytona 500 and Sprint Cup Vegas). Mayor McGaffee suggested she meet with fire chief after the meeting.

Mayor McGaffee called for NEW BUSINESS:

**Special Event Permit Application- Outdoor Drama of Shakespeare's Taming of the Shrew**

The proposed date for the outdoor drama is July 1-3 and July 8-10, 2016. Jerry Hopson made a motion to approve the special event application, with a second by John Ravnum. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

**Ordinance Number 1- 2016- An Ordinance Amending the Fiscal Year 2015-2016 Budget**

Jerry Hopson made a motion to adopt Ordinance 1-2016 (on first reading), with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

**Ordinance Number 2- 2016- An Ordinance Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017**

The recorder pointed out several items that was included in the proposed general fund budget:

- a property tax increase- from .45 to .90
- police department wages- 2 part-time officers at 10hrs a week each

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JUNE 6, 2016  
PAGE 5 OF 5

- \$20,00 for street repair
- .25 raise for the 2 full time employees

Jerry Hopson made a motion to a adopt Ordinance Number 2-2016 (on first reading), with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-no; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-no; Phillip Waller-yes. The board was under the understanding that the motion failed because a majority of the council did not vote yes (or 4 yes votes).

It was later determined that the motion passed because the majority present voted yes.

**Resolution Number 2-2016- A Resolution to Establish and Adopt Internal Controls as Required by State Law**

Chuck Coffey made a motion to adopt Resolution Number 2-2016 (on first and final reading), with a second by Jerry Hopson. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

**Announcements**

Planning Meeting- Monday June 27, 2016 @6:00 pm

Town Hall will be closed on Thursday June 9 and Friday June 10, 2016.

The July Board of Mayor and Alderman meeting will be on July 11, 2016.

With no other business to come before the board, Chuck Coffey made a motion to adjourn, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.