

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JANUARY 6, 2020  
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The Board of Mayor and Alderman met in regular session on January 6, 2020, with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-absent; Teresa Fuson- absent; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. Susan Bain made a motion to the approve minutes, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- absent; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- absent; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Phillip Waller made a motion to pay the bills, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- absent; Teresa Fuson- absent; Kathy Maxwell-yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning- The next meeting will be on Monday February 3, 2020 @6:00 p.m.

The PZC is still working on the short term rental restrictions.

Finance- The board reviewed the Profit and Loss vs Actual worksheet for the first six (6) months of the current fiscal year.

The bank change has been completed. All checks/deposit tickets have been received from the new bank. All accounts at the old bank has been closed.

The town's phone services, at City Hall and the Sewer Plant, has been switched from AT&T to Point Broadband saving the town one hundred eight four dollars (\$184.00) a month.

Both golf carts have been repaired. One has been back in service for about a month while the other one is ready to be picked up.

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Law and Order- There was nothing to report.

Historical – The structure at 601 Pennlyn was not demolished in the time frame set by the court. The next step is to file a contempt petition with the court or pursue other options such as the town demolishing the structure and putting a lien on the property or contracting out the demolition. The attorney will take action and file the necessary paperwork with the court next week. The owner will then have thirty (30) days to file an appeal.

The next meeting will be on Tuesday January 7, 2020 @7:00 p.m.

Streets- Mayor Pucciarelli is still researching the street signs, sidewalk repair, and bridge repair.

Parks and Recreation – The town is still looking into available funds to purchase the vacant lot downtown. One of the requirements of the Parks and Recreation Grant is to hold quarterly Parks and Recreation Board meetings. The town formed the committee and had quarterly meetings last year but have yet scheduled any meetings for 2020.

The grant writers, of the Health Grant, is looking into other grants (for brick and mortar projects) for economic development that will be available later this spring.

Tourism/Events- Upcoming Events include:

The Victorian Christmas event was a success last month. New ideas for Christmas decorations is being discussed for this year's event.

The Polar Bear Dip was cancelled this year.

The Mountain Fiesta and Antique Festival is scheduled for April 24- 25, 2020.

Water- The master meter has yet to be replaced. It was speculated that the holiday may have slowed the process down some.

The water loss for December went down to 31% from 34% in November.

There was a lot of water purchased from Arthur Shawnee during the month of December. Mayor Pucciarelli said he would contact LMU to see why that happened.

Sewer- The manhole repair should begin soon. After inspection it was determined that thirteen (13) manholes are in need of repair. One of the manholes is located in the center of town so therefore the road will have to be blocked and traffic re-routed. While another manhole will have to jetted due to a clog.

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Fire Department- Fire Department- An electrician is looking into the possibility of re-locating a light switch at the fire hall to a more convenient location. Currently the light remains on most of the time so the volunteers can safely get to that area of the building.

The fire department fundraiser, Fire in the Gap, is scheduled to take place at Angelo's on February 1, 2020.

A New York City Fire Department is dissolving and is donating equipment to other departments. CGVFD is one of the departments who may be receiving some of the equipment.

The department is currently updating the Standard Operating Procedures (S.O.P.) by adding safety requirements when training.

OSHA Safety Director- There was nothing to report.

Litigation- The issue with 601 Pennlyn was already discussed under Historical.

Mayor Pucciarelli called for Old Business:

Town Website- Mayor Pucciarelli encouraged all those present to visit the town's website as it was recently changed and updated. Town Recorder, Linda Moyers, encouraged all those present to let her know if they found any additions or corrections needed to the site.

Citizens Comments- John Ravnum said that years ago when the cable company renewed their franchise agreement with the town it was stated that they would give senior citizens a special rate. He stated that he called the company and they did not acknowledge the agreement nor the special rate.

Mayor Pucciarelli stated he is researching the possibility of installing a hot spot in town for the 2020 census. He would also like to look into the possibility of installing a phone tower in town as phone service currently is spotty in town.

Mayor Pucciarelli called for New Business:

Congressman Burchett's visit

A staff member of Congressman Burchett's was in town last month. Several residents came by with concerns and issues they wish to send back to the Congressman.

Ordinance Number 6-2019- An Ordinance to Amend the Municipal Code Title 8, Chapter 2 to Limit Special Event/Temporary Beer Permits to the C-1 (A) Zoning District

This ordinance limits special event drinking, such as for wine tastings, to the C-1 (A) zoning district. This district is where on premise consumption of alcoholic beverages is allowed. The area is defined as the addresses on Colwyn Avenue with the numbers 400 through 699.

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Susan Bain made a motion to approve the ordinance on first reading, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- absent; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Surplus Equipment

A list of all the surplus equipment in town is being compiled.

Announcements

Agenda meeting- Monday January 27, 2020@ 6:00 p.m.

With no other business to come before the board, Susan Bain made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- absent; Teresa Fuson- absent; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.