

TOWN OF CUMBERLAND GAP
PLANNING MEETING
JANUARY 31, 2022
1 OF 2

The Board of Mayor and Alderman met on January 31, 2022 to review and finalize the items on the agenda for the February 7, 2022 meeting.

Planning and Zoning- The date for the next PZC meeting is scheduled for February 7, 2022.

Finance- There was nothing to report.

Law and Order- Mayor Pucciarelli recommended Wesley Brooks be appointed as the interim city judge. A permanent judge will be appointed after the next election.

The date for the next city court is February 24, 2022 @6:00 p.m.

Historical- The date for the next HZC meeting is scheduled for February 8, 2022. At this time there are no items on the agenda.

Streets- The town is working on obtaining quotes for milling and paving and is researching the possibility of using the COVID funds. Other uses for the funds include new governmental software and premium pay for the employees.

Parks and Recreation- The National Park has finished repairing their side of the wooden walkway.

Tourism- There was nothing to discuss.

Water- Communities Unlimited will have crews in town on March 15, 2022 to begin the GIS mapping of the water lines in town.

A big water leak was found and repaired on Roslyn earlier in the month.

Sewer- A needs assessment will be conducted at the sewer plant on February 8, 2022.

Fire Department- There was nothing to discuss.

OSHA- There was nothing to discuss.

Litigation- There was nothing to report.

Old Business: There was no old business.

New Business:

Auditors Report- The auditor will be present to give the report for FY Ending June 30, 2021.

Consultant Proposal- American Rescue Plan Acts Funds- The town sent out letters requesting Statement of Qualifications from professional firms for the purpose of providing administrative consultant services for the American Rescue Plan Acts (ARPA) funds.

Ordinance No. 1-2022- An Ordinance Amending Title 14 by adding a R-2 (A) District
This ordinance creates a zone where short term rentals would be prohibited. There is a separate ordinance that specifies the addresses of the zone.

TOWN OF CUMBERLAND GAP
PLANNING MEETING
JANUARY 31, 2022
2 OF 2

There short term rental at 250 Colwyn is still being advertised but no application has been returned. The owners of 303 Colwyn will be at the meeting next week to voice their opposition to the ordinance.

Special Event Permit Application- Mountain Fiesta

A special event application, Mountain Fiesta, was submitted by Zachary Greene and is scheduled for September 22- 25, 2022.

Special Event Permit Application- Wine & Art Extravaganza

A special event application, Wine & Art Extravaganza, was submitted by the Cumberland Gap Artist Co-op and is scheduled for June 25, 2022.

Special Event Permit Application- Harvest Moon Festival

A special event application, Harvest Moon Festival, was submitted by Cumberland Gap Artist Co-op and is scheduled for September 24, 2022.

Special Event Permit Application- Victorian Christmas

A special event application, Victorian Christmas, was submitted by Cumberland Gap Artist Co-op and is scheduled for December 3, 2022.

Planning Contract- East Tennessee Development District submitted a contract for providing local planning advisory services for \$75 per hour on an as needed basis. The first service would be to assist the town in creating a subdivision ordinance and shouldn't take no more than four hours of work to complete.

Mayor Pucciarelli explained that anytime property is divided up a subdivision is created, for example if the property on Roslyn is divided into multiple lots that creates a subdivision.

Resolution No. 1-2022- A Resolution authorizing The Guardians of the Gap to submit an application to participate in the Tennessee Downtowns Program

The \$15,000 grant would provide training and guidance on the revitalization of the downtown area.

Special Event Permit Application- Tri- State Outdoors Fest

A special event application, Tri- State Outdoors Fest, was submitted by Guardians of the Gap, and is scheduled for July 16, 2022.

Special Event Permit Application- JFWA Prom 2022

A special event application, JFWA Prom 2022, was submitted by Guardians of the Gap, and is scheduled for May 7, 2022.

Other business: The town is researching the possibility of implementing a hotel motel tax. This four percent tax would be in addition to the already established county tax and can be used for tourism only.

City Recorder