

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
JANUARY 3, 2017  
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The Board of Mayor and Alderman met in regular session on January 3, 2017 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for approval of the minutes. Phillip Waller made a motion to the approve minutes, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Jerry Hopson made a motion to approve the financial report, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Chuck Coffey made a motion to pay the bills, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

**Planning & Zoning**

The Planning and Zoning Board will meet on January 12, 2017 at 7:00 p.m. @ Town Hall.

The board will review a building permit application for a driveway at 150 Colwyn Street. The owner, who currently shares a driveway with the adjoining property, wishes to build their own access to the property.

The mayor would also like to discuss changing the building permit process. Recently there have been several buildings constructed without the proper permits and approval so therefore, he feels all projects should go before the planning and zoning board before a building permit is issued.

**Finance**

There was nothing to report.

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**Law and Order**

Mayor Pucciarelli stated he is looking into the process of reinstating city court.

**Historical**

The Historical Zoning Commission will meet on January 10, 2017 at 7:00 p.m. at Town Hall.

**Streets**

There was nothing to report.

**Parks and Recreation**

Mayor Pucciarelli has a meeting with the National Park Superintendent on January 20, 2017 to discuss the wooden walkway. The walkway has been closed for several months due to repairs needed to the parks side. Since it has been closed people have been walking on the road causing a safety hazard since there is no room for walkers.

Betty Howard has called the park and the mayor several times since the closure. She reminded the mayor the Howard family gave the town the easement to build the walkway.

**Tourism/Events**

Upcoming Events included:

January 28, 2017- Cumberland Mountain Music Show

John Ravnum stated he would like to coordinate with the National Park and have activities in town the same day as they have activities in the park.

**Water**

All the fire hydrants in town were flushed on Friday.

Chuck Coffey explained that the maintenance truck that Ray Paul drives is in need of tires. Holiday Tire quoted the new tires at \$932.16 (\$146.52 x 2; \$159.78 x 4).

Chuck Coffey made a motion to approve the purchase of the tires, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The cost of the tires will be divided between the water/sewer fund and the general fund. Several board members commented the truck is used for water and sewer the majority of the time.

**Sewer**

All the concrete and conduit repairs at the sewer plant have been completed.

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There is a lot of ground water coming into the manholes. A quote to repair the manholes has been submitted, but the work will not begin until the next budget cycle. In the meantime, Jesse and Ray will begin locating the worst 10 to 15 manholes to start with.

Lincoln Memorial University was sent a bill last month for their excessive flow. At this time they have not made an effort to correct the issue.

Chuck Coffey suggested installing a drain line in front of D & D Wheel Alignment to alleviate the water draining into John Douglas's yard.

Once the water line rehab is complete and the streets affected is paved, Phillip Waller suggested the town coordinate with the contractors to get a quote to pave the others streets in town. Since the paving equipment will already be in town it may save the town some money.

Chuck Coffey said the drain in front of Angelo's is a safety hazard and should be repaired.

A better and faster internet is needed at the sewer plant. The state is now requiring all forms to be filled out electronically. Vyve Broadband does not provide internet service at that location but Sunset Digital does. Approval was given to contact Sunset Digital for internet service.

The mayor explained there have some complaints about the town's policies concerning the disconnection of water. He stated if the board wants to address the issue at planning meeting in the future we could do so.

A letter will be sent with the water bills this month with the credit card options. The convenience fee will remain at 4%.

**Fire Department**

At last month's meeting Chief Wilkinson told the board the fire department needed around \$4,000- \$5,000 of equipment. Since then the department received around \$3,000 - \$4,000 of donated equipment. At the next department meeting the members will inventory the equipment and see what else is needed.

New batteries are needed for all the fire trucks. John Ravnum made a motion approving the purchase of the batteries, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The lights and sound equipment from the old rescue truck (now the maintenance truck) will be transferred to the new rescue vehicle soon.

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The water fountain will be installed at the dog park soon.

A couple of months ago the board approved the renaming of the dog park in honor of the veterinarian student that was killed by a drunk driver. Sometime at the end of January or the first part of February the fire department will be hosting a rededication ceremony. The date will be announced when set. The name of the park will remain the Cumberland Gap Off Leash Dog Park in honor/memory of Kaitlyn DeVries.

**OSHA Safety Director**

There was nothing to report.

**Litigation**

There was nothing to report.

Mayor Pucciarelli called for OLD BUSINESS.

**Credit Card Update**

The item was addressed earlier in the meeting.

**Citizens Comments**

Kathy Matthews asked if the wine tasting ordinance would be addressed before the next Artist Co-op event.

At the next planning meeting the ordinance will be discussed. In the meantime, Mayor Pucciarelli asked that each board member review the ordinance and make notes on what they think the ordinance should contain. Another ordinance will be drafted based on those suggestions agreed upon.

Mayor Pucciarelli called for NEW BUSINESS:

**Announcements**

Planning Meeting- Monday January 30, 2017 @6:00 pm

With no other business to come before the board, Chuck Coffey made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.