

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
FEBRUARY 2, 2015
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The Board of Mayor and Alderman met in regular session on February 2, 2015 with Mayor McGaffee calling the meeting to order at 7:00 p.m. at the Town Hall building, 330 Colwyn, Cumberland Gap, TN. After the Pledge to the Flag, Mayor McGaffee called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here-; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson -here; John Ravnum-here; Phillip Waller-here.

Mayor McGaffee called for approval of the minutes. Jerry Hopson made a motion to the approve minutes, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor McGaffee called for a motion to approve the Financial Report. Chuck Coffey made a motion to approve the financial report, with a second by Phillip Waller. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to approval of the bills. Susan Bain made a motion to pay the bills, with a second by Chuck Coffey. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor McGaffee directed the meeting to the FY Ending June 2014 Audit Report. Auditor, Richard Hill, reported that it was a clean or unqualified opinion, which means a good report.

The town has two (2) major funds: General Fund and Drug Fund. As of June 30, 2014 the total assets, liabilities and funds balance was as follows (both funds combined): assets-\$177,738; liabilities -\$57,333; General Fund fund balance - \$ 117,958.00; Drug Fund fund balance - \$2,446.

The total (deficiency) of revenue over expenditures was (\$2,404). The fund balance at the end of the year: General Fund- \$117,958; Drug Fund- \$2,446. MTAS recommends at least 25% of the annual budget be in fund balance. The town is in the 30 to 35% range.

There was only one (1) finding: Segregation of duties- Due to the limited of personnel, a lack of segregation of duties exist in the areas of issuing cash receipts, preparing bank deposits, posting accounting transactions, and preparing bank reconciliations. This a common finding for small towns.

Mayor McGaffee directed the meeting to the committee reports:

Planning & Zoning

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The plans for Phase III of the Green Construction Townhouses was dropped off at town hall today if anyone is interested in reviewing them. The building permit fee and the plan checking fee were also paid.

The time and location of the Planning and Zoning Commission meetings was changed. The next meeting will be on Thursday February 12, 2015 at 7:00 pm @ The Pineapple Tearoom.

No decision was made on which version of the International Building Codes to adopt, 2012 or 2015? The issue will be discussed further at the next planning meeting.

Finance

The board was presented with a Profit & Loss Budget vs. Actual worksheet for the year to date.

There was discussion regarding the delinquent sewer bills in Tiprell. The town has taken several individuals to court. As a result, several of the accounts have been paid. When asked about filing a lien on the property the attorney said the individual first had to be located, served, and the judgment recorded. A lien cannot be put on property that is not owned by the individual with the delinquent bill.

There was discussion about Arthur Shawnee turning off the water if the sewer bill is not paid. According to the attorney they cannot turn the water off to the house because of some other problem associated with the house or with the sewer. The state health department will not allow it. The town has two (2) alternatives: (1) have the state pass a law authorizing Arthur Shawnee to turn off the water for nonpayment of sewer or; (2) locate, serve, and get a lien. If the property is sold then a lien or cutoff is not an option, because the new owner is not responsible. It would be easier to locate and serve the individual than getting the state to pass the law.

Law and Order

There was nothing to report.

Historical

The next meeting will be on Tuesday January 10, 2015 @ 7:00 pm.

Streets

There was nothing to report.

Parks and Recreation

There was nothing to report.

Tourism/Events

Upcoming events include:

February 7, 2015- Cumberland Mtn. Music Show

February 14, 2015- LMU Athletic Student Association Valentine's Day 5k and Cupid Mile

Cumberland Gap Artist Co-op Workshops

February 21, 2015- Pen and Ink Water Color Workshop

February 28, 2015- Jewelry Making Workshop

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LMU Art's in the Gap Workshops

February 7th and February 21, 2015- Quilting Workshop

Both the Genealogy Jamboree (June 11-13, 2015) and the White Lightning Festival (June 26-27, 2015) are named one of the top 20 events in the Southeast.

May 2, 2015- The First Annual Powell River Kayak & Canoe Regatta. The starting line will be at Well Being Conference Center, and will be a 12 mile race on the Powell River.

Water

The water loss for January was 45%.

Sewer

There was nothing to report.

Fire Department

There was nothing to report.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor McGaffee called for OLD BUSINESS.

Title 16- Street and Sidewalk, etc.

The board reviewed the proposed changes to the title No other changes were discussed. An ordinance will be drafted.

Citizens Comments

A concerned citizen complained about the disturbances caused by the foot traffic after the establishment near his residence closes around 12:00-1:00 am. He reported that someone threw something through his window and broke it this past Saturday. He told the board he plans to talk to the owner of the establishment.

Mayor McGaffee called for NEW BUSINESS:

Ordinance 1- 2015-An Ordinance to Amend the Cumberland Gap Municipal, Title 5

Jerry Hopson made a motion to pass the ordinance on the first reading, with a second by Susan Bain. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Old Windows

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There are several wooden glass pane windows upstairs that can be declared surplus and sold. According to Susan Bain the town should receive at least \$30.00 per window. The total number of windows is not known at this time. The issue will be discussed further next month when more information is available.

Ordinance 2- 2015- An Ordinance to Amend Ordinance 7-2005 Regarding Wastewater Rates for Customers Served by the Town of Cumberland Gap and Ordinance Number 5-2010 Regarding Water Rates for Customers Served by the Town of Cumberland Gap

This ordinance increases the water and sewer rates in order to fund depreciation. The water rate will increase by \$18.65 per month, and the sewer rate will increase by \$13.00 per month.

Jerry Hopson made a motion to pass the ordinance on the first reading, with a second by Phillip Waller. Mayor McGaffee called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

The new rates will go into effect on April 1, 2015.

Announcements

Planning meeting- Monday February 23, 2015 @ 6:00 p.m.

With no other business to come before the board, Jerry Hopson made a motion to adjourn, with a second by John Ravnum. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.