

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 5, 2016
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on December 5, 2016 with Mayor McGaffee calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

The newly elected mayor (Neal Pucciarelli) and alderman (Susan Bain; Teresa Fuson; and Phillip Waller) was sworn in.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- here; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for approval of the minutes. The following correction was discussed: *The Historical Zoning Commission will meet on November 8th (the correct date is November 9th) to discuss the building constructed at 601 Pennlyn Street.*

Chuck Coffey made a motion to the approve minutes with the above correction, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Jerry Hopson made a motion to approve the financial report, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Chuck Coffey made a motion to pay the bills, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

Planning & Zoning

The Planning and Zoning Board will meet on December 8, 2016 at 7:00 p.m. at the Pineapple Tea Room.

Finance

There was nothing to report.

Law and Order

There was nothing to report.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 5, 2016
PAGE 2 OF 4

Historical

The Historical Zoning Commission will meet on December 6, 2016 to discuss the Certificate of Appropriateness submitted by Steve Clouse.

Streets

There was nothing to report.

Parks and Recreation

A limb fell and broke several spindles on the wooden walkway. Eric Strickland will be contacted for a repair estimate.

The walkway will not be reopened until after the first of the year due to the National Park repairing their side of the walkway.

Berkau Park will be winterized tomorrow.

Tourism/Events

Upcoming Events included:

16th Annual Polar Bear Dip- January 1, 2017 at noon at the Little Congress Bicycle Museum

Water

Vaughn and Melton is in the processing of marking the water meters that will be replaced with the Community Development Block Grant (CDBG). The grant includes the replacement of approximately 50 meters.

Sewer

Jesse Thompson reported it will cost around \$2,500 to do the concrete repair needed at the sewer plant. Mayor Pucciarelli approved the work to be done.

Fire Department

Chief Wilkinson reported that the roster consist of 32 to 36 volunteer firefighters. The volunteers consist of mostly DCOM students.

Basic equipment is needed for the volunteers, such as helmets, boots and gloves. Chief Wilkinson is in the process of bidding on some equipment and will submit to the board once he receives the bid. The total is estimated to be around \$1,500 to \$3,000.

John Ravnum made a motion approving the purchase and payment of the equipment, with the second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 5, 2016
PAGE 3 OF 4

OSHA Safety Director

There was nothing to report.

Litigation

The collection efforts for past due sewer bills is still ongoing. A notice of hearing on one accounts was filed earlier today.

LMU will receive a bill for the extra flow beginning this month.

Mayor Pucciarelli called for OLD BUSINESS.

Ordinance Number 4-2016- An Ordinance to Amend the Municipal Code Relative to Open Containers of Alcoholic Beverages and Special Event Permits – (Second Reading)

There are still several issues with this ordinance and the board feels that it needs to be re-written. Minor changes between readings are permitted but major changes would require and new ordinance.

Jerry Hopson made a motion vote this ordinance down (not approve on second reading) and to start over with a new ordinance. Susan Bain seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Ordinance Number 6-2016- An Ordinance to Amend the Code Relative to Alcoholic Beverages (Title 8) (First Reading)

John Ravnum made a motion to table the ordinance upon further review, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Credit Cards

The board reviewed the two (2) options for accepting credit cards.

Pay As You Go- Only Pay per transaction

\$0/mon

Card Swiped/Dipped Rate: 2.40% +.25

Card Keyed: 3.40% +.25

ACH/bank transfers & checks 50 cents

Low Monthly Rates

\$19.95/mon

Card Swiped/Dipped Rate: 1.6% +.25

Card Keyed: 3.2% +.25

ACH/bank transfers & checks 50 cents

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
DECEMBER 5, 2016
PAGE 4 OF 4

John Ravnum made a motion to approve the 0/month, charge a 4% processing fee, and revisit the issue in 6 months. Jerry Hopson seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson- yes; Jerry Hopson -yes; John Ravnum-yes; Phillip Waller-yes.

Citizens Comments

There was no citizens comments.

Mayor Pucciarelli called for NEW BUSINESS:

Vice Mayor

Phillip Waller was appointed as the new vice mayor for the next 2 years.

Announcements

Town hall will be closed starting Monday December 19th and will reopen on Tuesday December 27, 2016.

Planning Meeting- Tuesday December 27, 2016 @6:00 pm

With no other business to come before the board, Teresa Fuson made a motion to adjourn, with a second by John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain-yes; Chuck Coffey-yes; Teresa Fuson-absent; Jerry Hopson –yes; John Ravnum-yes; Phillip Waller-yes.