

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
AUGUST 3, 2020
PAGE 1 OF 4

The Board of Mayor and Alderman met in regular session on August 3, 2020 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

This meeting is being held electronically. Board members and the public are being permitted to participate in this meeting by electronic means to protect the health, safety, and welfare in light of the COVID- 19 PANDEMIC-19 outbreak. This electronic meeting is in accordance to the Tennessee's Governors Executive Order No. 51, which will remain in effect until 11: 59 p.m., Central Daylight Time, on August 29, 2020.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; John Douglas-here; Teresa Fuson- here; Kathy Maxwell here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for a motion to approve the minutes. John Douglas made a motion to the approve minutes, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second John Ravnum. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. John Douglas made a motion to pay the bills, with a second by Kathy Maxwell. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Planning & Zoning- The planning and zoning commission meeting scheduled for August 3, 2020 was cancelled.

Finance- There was nothing to discuss.

Law and Order- There was nothing to discuss.

Historical – The historic zoning commission meeting scheduled for August 4, 2020 was cancelled.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
AUGUST 3, 2020
PAGE 2 OF 4

Streets- The Corps of Engineers was in town around 2 weeks ago. They are in the process writing their report. They will be back in town next week for a follow up visit.

The town is still waiting on the funds from the governor's office. Street paving will be completed once the funds are received.

Phillip Waller reported that he will get in touch with Michael Swanger with TDEC to discuss whether the permit the town applied for is the correct one to clean out the creeks.

Phillip is also looking into options for replacing the culverts at the crossing near the Cumberland Gap Inn.

Parks and Recreation – The National Park has agreed to donate several bear proof trash cans to be placed in Berkau Park.

The town has applied for a Tourism Enhancement Grant for upgrades and improvements to Festival Park.

Tourism/Events

The White Lightning Festival scheduled for September 2020 has been cancelled due to the COVID- 19 Pandemic.

The Genealogy Jamboree scheduled for October 2020 has been cancelled due to the COVID- 19 Pandemic.

The LMU homecoming events scheduled to take place, in October 2020, in town has been cancelled due to the COVID- 19 Pandemic.

Water- The water loss for the month of June was 31% and 34% in July.

A leak was found and fixed on Selwyn last week.

Sewer- Mayor Pucciarelli recommended that the D.O Probes, for the sewer plant, be ordered. The cost for the probes and the control panel is around \$12,000. This purchase will increase the depreciation cost.

John Douglas made a motion to purchase the probes and the control panel with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

Fire Department- The fire department has established COVID- 19 guidelines for training activities.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
AUGUST 3, 2020
PAGE 3 OF 4

Due to the pandemic, the department will not be having in person fundraisers this year. Mayor Pucciarelli reported that there is funds available to fire departments who had to cancel events due to the COVID- 19 Pandemic. The fire chief will need to speak to David Breeding in order to apply for reimbursement.

The department has added coffee mugs and mask to their online fundraising campaign. All have the CGVFD logo on them. They are looking into the possibility of adding hats as well.

The department is in the process of purchasing new personal protection equipment (PPE) and turn out gear to replace the older and outdated equipment.

OSHA Safety Director- There was nothing to report.

Litigation- Steve Clouse is filing a lawsuit against the town for improper issue of a building permit. The claim has been forwarded to the town's insurance company and has been assigned to a lawyer. The town attorney stated he will work with the insurance attorney and advised the town not to discuss the litigation except with the attorneys assigned to the case.

Mayor Pucciarelli called for Old Business:

There was no old business.

Citizens Comments- There were no citizen comments.

Mayor Pucciarelli called for New Business:

Special Event Permit Application- Art Stroll Through Time

The application was submitted by Cora Pat Howard/Cumberland Gap Artist Co-op and is scheduled to take place on October 10, 2020.

It was explained that this event is being planned around the COVID- 19 Pandemic and will be in compliance with the CDC guidelines.

Mayor Pucciarelli has asked that a plan be submitted stating how the event will comply with the social distancing, mask, and other CDC guidelines.

John Ravnum made a motion to approve the event providing that a plan is submitted that complies with CDC guidelines, Kathy Maxwell seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.

TOWN OF CUMBERLAND GAP
BOARD OF MAYOR AND ALDERMAN
AUGUST 3, 2020
PAGE 4 OF 4

Announcements

Agenda Meeting- Monday August 31, 2020 (unless the governor extends his order the meeting will be in person)

Petitions, for the November election, can be picked up at the Election Commission beginning June 22, 2020. The deadline to return the petitions is August 20, 2020 @ noon.

The September regular meeting falls on Labor Day, so the monthly meeting will take place on Tuesday September 8, 2020 instead.

Voting will take place at Town Hall on Thursday August 6, 2020 from 8 am- 8pm. The office will closed for all other business.

Town Hall will be closed on September 21- September 25, 2020.

With no other business to come before the board, John Douglas made a motion to adjourn, with a second by Teresa Fuson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; John Douglas- yes; Teresa Fuson- yes; Kathy Maxwell- yes; John Ravnum-yes; Phillip Waller-yes.