

TOWN OF CUMBERLAND GAP
PLANNING MEETING
APRIL 24, 2023
1 OF 3

The Board of Mayor and Alderman met on April 24, 2023 to review and finalize the items on the agenda for the May 1, 2023 meeting.

Planning and Zoning- The date for the next Planning and Zoning Commission meeting is May 1, 2023.

Finance -First Century Bank services- With the new software the town will be implementing on July 1, 2023, there is a need to utilize additional services from First Century Bank. The services include making ACH payments in the general fund for payroll, and receiving ACH utility payments in the water/sewer fund. There is an additional cost associated with these services (\$5.00 a file, \$0.10 per each item in the file).

FY 2023-2024 proposed budget -General Fund

The proposed general fund budget, for FY 2023-2024, was reviewed. The water/sewer budget will be reviewed at the May agenda meeting, The first reading of the budget will be at the June 5th board meeting, and a special called meeting, for the final reading, will be held prior to the agenda meeting on June 26th.

Law and Order- There was nothing to report.

Historical- The date for the next Historic Zoning Commission meeting is May 2, 2023. There will be a COA on the agenda for the addition of a storage building at 714 Colwyn Ave.

Streets- It has been determined that a number of drains, above the road, are contributing to the water issues on Ashton Road. The water is running down the hillside above and going under the road which is causing the erosion. Repairing the road will not fix the problem until all the drains/water is re-routed.

Parks and Recreation- The LMU girls softball team worked in Festival Park over weekend as part of their community service hours.

Tourism- There was nothing to report.

Water- There was nothing to report.

Sewer- New items of equipment are needed at the sewer plant and will be purchased after the beginning of the new fiscal year in July.

Fire Department- A pizza party is planned, for Friday, before most of the department will be going home for the summer.

OSHA- There was nothing to report.

Litigation- There was nothing to report.

Old Business:

Guardians of the Gap- TN Downtown Grant Update- There was nothing to report.

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Special Event Permit Application- Genealogy Jamboree (Revised)

A revised special permit application for the Genealogy Jamboree was submitted. The date changed to October 13-14, 2023 and the location was changed to Colwyn Ave and the Estep Lot.

Ordinance No. 4-2023- An Ordinance Altering Benefits Policy for Municipal Employees

The ordinance amends the benefits policy by adding Martin Luther King Jr Day and Presidents Day to the list of official paid holidays for full-time employees. This is the second and final reading of the ordinance.

Ordinance No. 5-2023- An Ordinance to Amend Fiscal Year 2022-2023 budget

The ordinance amends the budget for a line-item transfer to cover the cost of the street/ sidewalk repair project. This is the second and final reading of the ordinance.

One of the locations for the sidewalk repair, in front of the Cumberland Gap Inn, has been completed. The work at the other location, beside Nineteen19 Grill and Bar, will begin soon.

Ordinance No. 6-2023- An Ordinance to Amend the Municipal Code and Set the Water and Sewer Application Service fee

The ordinance amends the municipal code regarding the water and sewer application fee, increasing the fee from \$50 to \$75. This is the second and final reading of the ordinance.

Ordinance No. 7-2023- An Ordinance to Amend the Municipal Code Regarding Service Connection Chargers or "Tapping Fee" to Connect to the Town's Water and Wastewater System

The ordinance amends the language of the code pertaining to the "tapping fees". This is the second and final reading of the ordinance.

Ordinance No. 8-2023- An Ordinance to Amend the Municipal Code Regarding Service Connection Chargers or "Tapping Fee" to Connect to the Town's Water and Wastewater System

The ordinance increases the water and sewer "tapping fee". This ordinance will establish different fees based on the size of the line instead of the one charge regardless of the size of the line. It is necessary to establish reasonable service connection fees for water and wastewater service in order to recover expenses of the system. This is the second and final reading of the ordinance.

Special Event Permit Application- White Lightning Trail Festival

The special event application, White Lightning Trail Festival, was submitted by Teresa Fuson/ Claiborne Co. Tourism and is scheduled for September 16, 2023.

Announcements- The following announcements were made:

Congressman Burchett Mobile Office Hours- Monday May 8, 2023 3-4:30 p.m.

Town Hall will be closed on Monday May 29, 2023 (Memorial Day)

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Agenda Meeting – Tuesday May 30, 2023

Board of Mayor and Alderman- Monday June 5, 2023

Beer Board:

Beer Permit Application- S & D Grill- Cesar Salinas

An off-premise beer permit application was submitted by Cesar Salinas for the S& D Grill LLC at 519 Lynn Ave.

City Recorder