

TOWN OF CUMBERLAND GAP  
BOARD OF MAYOR AND ALDERMAN  
APRIL 2, 2018  
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The Board of Mayor and Alderman met in regular session on April 2, 2018 with Mayor Pucciarelli calling the meeting to order at 7:00 pm at the Town Hall building, 330 Colwyn, Cumberland Gap, TN.

Mayor Pucciarelli called for a roll call of the Board Members. Board Members answered as follows: Susan Bain-here; Chuck Coffey- here; Teresa Fuson- absent; Jerry Hopson - here; John Ravnum-here; Phillip Waller-here.

Mayor Pucciarelli called for approval of the minutes. The following change was made:

*From:*

*He has also been in contact with Virginia Department of Transportation concerning the strip of the road with the potholes on North Cumberland Dr. He was told that VDOT had abandoned that part of the road but they would continue to research to find out whose responsibility it is.*

*To:*

*He has also been in contact with Virginia Department of Transportation concerning the strip of the road with the potholes on North Cumberland Dr. He was told that VDOT had discontinued maintenance on that part of the road but they would continue to research to find out whose responsibility it is.*

Chuck Coffey made a motion to the approve minutes with the above change, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli next called for the Financial Report. Town Recorder, Linda Moyers, reported the balances of all the accounts. Mayor Pucciarelli called for a motion to approve the Financial Report. Susan Bain made a motion to approve the financial report, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to approval of the bills. Town Recorder, Linda Moyers, reported the total bills due for all the accounts. Mayor Pucciarelli called for a motion to approve the bills. Susan Bain made a motion to pay the bills, with a second by Phillip Waller. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Mayor Pucciarelli directed the meeting to the committee reports:

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Planning & Zoning

The planning and Zoning Commission met prior to this meeting. The meeting was not adjourned instead will be continued on April 9, 2018, allowing a homeowner more time to put together information needed for their building permit application.

Finance

A proposal for the FY2019 budget, for the water and sewer fund, was presented to the board. The proposed budget includes a .50¢ raise for the two full-time employees.

A proposal for the general fund will be presented at the next planning meeting.

Law and Order

Several tickets were written over the weekend. All for running a stop sign.

The following court dates have been set:

April 26, 2018 @6:00 p.m.

May 17, 2018 @6:00 p.m.

Historical

The next Historic Zoning Commission meeting will be on Tuesday April 3, 2018 at 7:00 p.m. The HZC will be discussing the property at 601 Pennlyn.

Streets

Phillip Waller reported that he has spoken with the National Park about North Cumberland Drive (the section with the potholes located just across the Virginia state line), if they don't claim it then he will contact VDOT again.

Norfolk Southern Railroad will be in town tomorrow to meet with town representatives and discuss the flooding issues near the railroad.

The board meet with a representative from MTAS last week. She told the board that MTAS has engineers on staff, free of charge, which could help with the drainage and flooding problems in town.

Edwards Grading has agreed to allow the town to use their street sweeper, free of charge. All we have to do is pick it up and take it back.

After extensive research it was determined that TDOT is responsible to mow the median on Hwy 58. The town will no longer mow the median but instead contact TDOT and they will take care of it.

Parks and Recreation

The restrooms at Berkau Park will be reopened later this week.

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Tourism/Events

Upcoming Events included:

Cumberland Mountain Music Show- April 14, 2018

Street Festival- April 7, 2018

Mountain Fiesta- April 21, 2018

Crazy Aunt Sadie's Yard Sale- May 12, 2018

Art Extravaganza- June 2, 2018

Genealogy Jamboree- June 14-16, 2018

White Lightning Trail Festival- June 29- 30, 2018

Water

The residential meters have not yet been read so the water loss for the month cannot be determined at this time.

Sewer

The pump in Tiprell has been installed and is operational.

Fire Department

At noon on April 17, 2018 the fire department will be testing the emergency siren located at the fire station.

The CGVFD assisted Harrogate VFD with several mutual aid calls during the month of March.

OSHA Safety Director

There was nothing to report.

Litigation

There was nothing to report.

Mayor Pucciarelli called for Old Business:

Waste Collection

Before making a decision on the waste collections bids, Jerry Hopson suggested conducting a survey to see how many residents would be interested in participating in a recycling program.

If a recycling program was started then regular garbage may only have to be picked up every other week. One week could be for recyclables and the next for garbage pickup. That would save the town money by eliminating dump fees twice a month.

Debris, yard waste, and appliances will only be picked up the last Tuesday of each month. The \$10 fee will continue to be charged per bulk item.

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Ordinance 3-2018- An Ordinance to Adopt by Reference State Traffic Offenses and Rules of the Road

This ordinance repeals the existing Municipal Code Section “15-125” and replaces it with new and updated “Rules of the Road” statutes.

Jerry Hopson made a motion to adopt Ordinance 3-2018 on second and final reading, with a second by Chuck Coffey. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Health Grant

The town was awarded the Heath Grant. The fifty thousand dollar (\$50,000) grant, no match, will be used for recreation planning purposes only. A plan for each park in town will be put together.

Citizens Comments

There was some discussion about the signage for the Dog Park. Mayor Pucciarelli said he would work on getting a sign this week.

A citizen questioned the reason why LMU has been selling the town so much water from Arthur Shawnee Utility District. Mayor Pucciarelli stated the town has no control over where the water is purchased.

The town is still looking in the possibility of a well.

Special Event Application- Genealogy Jamboree

This application was submitted by representatives from Cumberland Gap Tennessee Genealogy and History Group (CGTHG) and is scheduled for June 6 – 9, 2018.

John Ravnum made a motion to approve the special event application, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Resolution No. 2-2018- A Resolution to Adopt the Claiborne County 10-Year Regional Parks and Recreation Master Plan

The master plan includes a ten (10) year plan for each of the parks in the four (4) municipalities in Claiborne County.

The County Commission adopted the Master Plan at their last meeting and now each municipality needs to do the same.

Chuck Coffey made a motion to adopt Resolution No. 2-2018, with a second by Susan Bain. Mayor Pucciarelli called for a roll call vote. Board members voted as follows:

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Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Historic Zoning Commission Appointment

Jerry Hopson made a motion to appoint Douglas Fitts to replace Tom Mackie on the Historic Zoning Commission. John Ravnum seconded the motion. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.

Special Event Application- Genealogy Jamboree

This application was submitted by representatives from the Pinnacle Pub and is scheduled for August 25, 2018.

The organizers plan to work with local businesses to host musicians and allow them to play inside their establishment for the day. There would also be music in the city parks throughout the day. Mayor Pucciarelli recommended they met with the Business Association first then submit a more detailed plan.

Announcements

Planning meeting- Monday April 30, 2018 @6:00 p.m.

Planning and Zoning Commission Continuation- April 9, 2018 @ 7:00 p.m.

Susan Bain made a motion to adjourn, with a second by Jerry Hopson. Mayor Pucciarelli called for a roll call vote. Board members voted as follows: Susan Bain- yes; Chuck Coffey-yes; Teresa Fuson- absent; Jerry Hopson - yes; John Ravnum-yes; Phillip Waller-yes.