

TOWN OF CUMBERLAND GAP  
PLANNING MEETING  
NOVEMBER 28, 2022  
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The Board of Mayor and Alderman met on November 28, 2022 to review and finalize the items on the agenda for the December 5, 2022 meeting.

Committee Chair- Each board member was given a list of the all the committees and was asked to choose at least two (2) they would be interested in chairing.

Planning and Zoning- The date for the next PZC meeting is scheduled for December 5, 2022. There is an application for a building permit on the agenda.

Finance- There was nothing to report.

Law and Order- There was nothing to report.

Historical- The date for the next HZC meeting is scheduled for December 6, 2022. At this time there are no items on the agenda.

Streets- The milling and paving will begin in the spring once the asphalt plants reopen for the season.

Parks and Recreation- Mayor Pucciarelli told the board the playground equipment at Town Hall and the equipment at the Dog Park needs to be updated. He mentioned the basketball holder that was donated and installed at Town Hall.

Tourism- Some of the upcoming events include: December 3, 2022 Victorian Christmas; December 10, 2022 Christmas Parade

Water- There was nothing to report.

Sewer- There was nothing to report.

Fire Department- According to the county mayor each fire department, in the county, should receive a twenty- two thousand dollar (\$22,000) grant in the upcoming months. The department plans to repair the old service truck.

OSHA- There was nothing to report.

Litigation- There was nothing to report.

Old Business:

Guardians of the Gap- TN Downtown Grant Update- Several board members and steering committee members attended a workshop in Cookeville on November 18, 2022. A zoom meeting is scheduled for December 8, 2022 @ 4:00 p.m. The plan for the grant funds includes signage, advertising, and marketing, and branding.

Special Census- Representatives from East Tennessee Development District will be in town later this week to verify the special census count.

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Ordinance Number 5- 2022- An Ordinance Increasing the Special Event Application Fee

In an effort to defray the extra cost of events, (such as providing electricity, police protection, the extra cost of trash removal, and other expenses) it is being proposed to raise the special event permit application fee from five dollars (\$5) to twenty-five dollars (\$25).

This will be the second and final reading.

Citizens Comments: There were no citizen comments.

New Business:

Check Signers- Since they are no longer alderman, Jerry Hopson and Joe Gill should be removed as check signers. Mayor Pucciarelli asked for volunteers to be replacements.

Ordinance Number 7-2022- An Ordinance Levying Hotel/Motel Tax- This ordinance would levy a four percent (4%) tax upon the occupancy in any hotel or lodging , including short term rentals, in town.

The funds from the tax would only be used to promote tourism in town. There was discussion about the possibility of hiring staff that would be dedicated to promoting tourism.

Other discussion included: no goals regarding advertising were included in the master plan; will there be a separate line item in the budget for the tax (yes); the four percent (4%) tax seems high with the already established county hotel/motel tax (four percent is the maximum amount but can be lower).

If passed at the December 5, 2022 meeting a public hearing will be held on January 9, 2022.

Cumberland Gap Trails Meeting/ National Park Consultant- Cumberland Gap is working with a consultant and the National Park to become a trail head town.

Other Items- The Estep property project has been put on hold as the state has determined that an archeology study has to be conducted before moving forward. Quotes have been obtained.

Quotes are being obtained for an appraisal of the property as well.

Beer Board:

There were no items on the agenda.

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City Recorder