

TOWN OF CUMBERLAND GAP
PLANNING MEETING
AUGUST 29, 2022
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The Board of Mayor and Alderman met on August 29, 2022 to review and finalize the items on the agenda for the September 6, 2022 meeting.

Planning and Zoning- The date for the next PZC meeting is scheduled for September 6, 2022.

Kimberly Kotlar, from the Guardians of the Gap, will be at the next meeting to update the committee on the TN Downtown Grant.

Finance- There was nothing to report.

Law and Order- The Sheriff's Department made an arrest in town last month. During a license plate check on a vehicle parked in front of a fire hydrant, the police found that the individual had an outstanding warrant against him.

Historical- The date for the next HZC meeting is scheduled for September 7, 2022. At this time there are no items on the agenda.

Streets- The contractors recommended waiting on the street milling until such time the paving can be done soon after. The town will receive the remaining federal funds in November so milling will be scheduled for October and paving in November.

Parks and Recreation- In accordance with the Parks and Recreation Grant procedures, awarded organizations must present the grant project to their local planning commission for approval. A presentation will be made at the September 6, 2022 meeting.

Mayor Pucciarelli told the board about the 25% offer to increase the awarded amount and the town's requirement for the extra match. The intent of the offered increase is to go towards addressing increased cost due to inflation. The Board of Mayor and Alderman will vote to accept or deny the offer at next week's meeting. If the board votes to accept the offer the new project totals would be \$312,500 grant funds and \$312,500 local match, making the total project cost \$625,000.

Tourism- All upcoming events were listed on the calendar included in the packets.

Water- There was nothing to report.

Sewer- A state inspector visited the wastewater treatment plant today. According to Jesse Thompson, there was only one minor recommendation- remove kudzu from one of the voltage signs.

The town will begin cleaning out the creeks as allowed by the permit issued by Tennessee Department of Environment and Conservation (TDEC).

Fire Department- There was nothing to report.

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OSHA- There was nothing to report.

Litigation- There was nothing to report.

Old Business:

Guardians of the Gap- TN Downtown Grant Update- Kimberly Kotlar, with the Guardians of the Gap, will be present next week to give an update on the grant.

Special Census- Volunteers are needed to go door to door for the special census count which will begin after the Labor Day holiday.

Parks and Recreation Grant Update- This item was already discussed under parks and recreation.

Citizens Comments: There were no citizen comments.

American Rescue Plan Act (ARPA) Update- Mayor Pucciarelli updated the board on the meeting that he had last week with several agencies to discuss the American Rescue Plan Act (ARPA) funds and how to address and correct the issues on the infrastructure scorecard.

According to the scorecard the town needs the following written plans in place: Asset Management Plan, Inventory and Condition Assessment, and a Capital Improvement Plan. Communities Unlimited will assist the town in completing those, at no charge.

Vaughn and Melton will assist in the Stormwater Management Plan and correcting the Inflow and Infiltration (I & I), (leaks) on the sewer lines, which should increase the capacity of the wastewater plant.

Any remaining funds will be used to implement the Corps of Engineers recommendations for correcting the flooding issues in town.

The state's new rule regarding lead and copper lines was discussed also. By October 16, 2024 utility districts shall have no water lines containing lead and copper. It was unclear as to whose responsibility it is to remove the copper lines going into the home, the towns or the homeowners.

New Business:

Special Event Permit Application- DCOM Fall Fest

The special event application, DCOM Fall Fest, was submitted by Caleb Arnold/LMU and is scheduled for October 27, 2022 (Rain Date: October 28, 2022).

According to Caleb Arnold, the event proposal includes the same activities, and layout as last year, which includes music, food vendors, dog Halloween costume contest, corn hole, and a chili cook-off.

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The proposed street closures include Colwyn Street in front of Angelo's down to Merlyn Street and Pinnacle Alley to Brooklyn Street. The board asked Mr. Arnold to consider an alternative layout because Pumpkin Lights is scheduled the same day as the rain date.

Special Event Permit Application- Tri-State Outdoor Fest (2023)

The special event application, Tri-State Outdoors Fest, was submitted by Mary Mars/Guardians of the Gap, and is scheduled for July 15, 2023.

Special Event- Short Term Rental Application- 602 Colwyn St

Mayor Pucciarelli stated that all required paperwork and fees were submitted for the short term rental at 602 Colwyn St Apt B (the board was given a copy to review) so therefore the permit will be issued to the property owners.

Other Business: Sip and Stroll- The mayor explained that he was approached by representatives of the Guardians of the Gap about the possibility of having a "Sip and Stroll" event in town. Participating business would give away alcoholic drinks to shoppers as a way to increase sales.

Mayor Pucciarelli told the board that he has spoken with both cities that currently allow the events, Pineville Kentucky and Clinton Tennessee, as to how they conduct the events.

According to MTAS the only way to be legal and permissible is to issue a special event beer license or change zoning laws. According to the codes no open containers are allowed on public property and alcohol is only allowed in the C-1A district, so only those businesses located in that district would be allowed to participate. It is still considered "distributing" even if you give don't charge and if you purchase the alcohol on your own, instead of through a distributor.

There were some concerns on how the number of drinks an individual has consumed would be accounted for. Board members didn't want the liability to fall on the town.

Beer Board:

There were no items on the agenda.

City Recorder